



How to file an International Application (via the PCT route)

1. Provide the PCT Publication Sheet & a PCT Request Form to enter national phase via the PCT system. PCT Request form provides information required under Form 1 and therefore Form 1 can be waived in this instance when filing a national phase entry of an international application.
2. Provide an official letter (notice) requesting for grant of a patent in Papua New Guinea;
3. Provide complete description of the invention that is inclusive of but not limited to;
 - a. Claims
 - b. Figures, drawings, graphs, sequence listings etc. and;
 - c. Abstract.
4. Attach a completed PNG [Power of Attorney form](#) if represented by an agent;
5. Where the applicant is not the inventor, attach a PNG [Statement Justifying the Applicant's Right](#) form in the prescribed format;
6. Submit three (3) separate sets of copies of the document(s) stated under item 3;
7. All documents submitted together with the prescribed fee of PGK1,000.00 in the form of bank cheque made out to Investment Promotion Authority or direct bank deposit to Investment Promotion Authority account.

NOTE:

- Application must be furnished in accordance with the physical format as prescribed in ['Physical Requirements as to Form'](#) & ['Formality requirements for filing an Application.'](#)
- For purpose **claiming priority** and to **enjoy the benefits under PCT**, an applicant must enter national phase within **31 months from the priority date**. No extension of time allowed.

Applicant can provide supporting documents such as:-

- International Search Report
- Written Opinion of the International Searching Authority
- International Preliminary Examination Report/International Preliminary Report on Patentability
- Copy of the Priority document, if claimed, and;
- Certificate of Translation (if any)